

Virtual Group Coaching for New Department Chairs

Are you wondering how you will continue your academic and research pursuits while chairing the department?

Are you uncertain how to manage the performance of others?

Would you like a confidential group of peers with whom to share challenges, gain perspective and learn new practices and resources?



This fall semester virtual coaching group will focus on best practices for faculty new to the role of department chair.

Virtual group coaching provides a confidential and collaborative environment to explore and discuss challenges as you further develop confidence and competence in your new role. Participants will gain support and insight as well as the practical tools and information needed to transition successfully. The video-conferencing format brings the convenience of the meeting to you, wherever you are, and allows you to connect with new chairs from a diversity of schools.

Participants in this group will be in their first or second year as chair. Short articles and applicable tools will provide content and context for the basis of discussion. Virtual meetings will include discussion of current challenges as they relate to the session topic, coaching to support individual goals, and sharing of diverse perspectives and experiences. The goal of the group is to provide customized, just-in-time learning and support during the first semester. In addition, simple mindfulness techniques will be introduced and practiced to support stress management, improved focus and self-awareness.

New Department Chair group participants can expect to discuss and learn about:

- Managing your energy, time and competing priorities
- Managing and motivating administrative staff
- Giving performance feedback and dealing with problematic performance
- Designing and running engaging, efficient and productive meetings
- Getting the department to focus on long-range planning and change

Time commitment:

- **30-minute initial phone interview with the coach over the summer**
- **90-minute virtual kick-off meeting in mid to late August**
- **(7) group meetings, bi-weekly for one-hour between September – December**
- **(2) optional 30-minute individual coaching sessions, by appointment**

Fall 2016 Session dates/time: TBD based on faculty schedules.

Cost: \$1500 per person

Registration: Email Kande McDonald at kande@cclearconsulting.com or Francine Crystal at francine@cclearconsulting.com